

**MINUTES OF THE MEETING OF THE AGMA STATUTORY FUNCTIONS COMMITTEE  
ANNUAL GENERAL MEETING HELD ON 16 OCTOBER 2020 AT 2:30PM  
VIA A MICROSOFT TEAMS VIRTUAL LIVE MEETING EVENT**

**PRESENT:**

**MEMBERS:**

Councillor David Greenhalgh (Chair)	Portfolio Lead for Culture
Councillor Hilary Fairclough	Bolton MBC
Councillor Jane Black	Bury Council
Councillor Bernard Stone	Manchester City Council
Councillor Norman Briggs	Oldham Council
Councillor Janet Emsley	Rochdale MBC
Councillor David Lancaster	Salford City Council
Councillor Kate Butler	Stockport Council
Councillor Leanne Feeley	Tameside Council
Councillor Elizabeth Patel	Trafford Council

**OFFICERS IN ATTENDANCE:**

Alison Mckenzie-Folan	Lead Chief Executive for Culture
Sam Elliott	Bolton Council
Philip Cooke	Manchester City Council
Sheena McFarlane	Oldham Council
Darren Grice	Rochdale Council
Mandy Kinder	Tameside Council
Georgina Bentley	Wigan Council
Alison Gordon	GMCA
Marie-Clare Daly	GMCA
Jenny Hollamby	GMCA
Kerry Bond	GMCA
Nicola Ward	GMCA

**SFC/1/20 APPOINTMENT OF CHAIR AND VICE-CHAIR**

That the GMCA Portfolio Lead for Culture be Chair of the AGMA Statutory Functions Committee for 2019/20.

A nomination was made for Councillor Janet Emsley to be appointed Vice-Chair. There being no other nominations made, and upon a motion being proposed and seconded, it was:

**RESOLVED/-**

**SFC/1/19** That the appointment of Councillor David Greenhalgh, GMCA Portfolio Lead for Culture as Chair of the AGMA Statutory Functions Committee for 2020/21 be noted.

BOLTON  
BURY

MANCHESTER  
OLDHAM

ROCHDALE  
SALFORD

STOCKPORT  
TAMESIDE

TRAFFORD  
WIGAN

**SFC/2/19** That Councillor Janet Emsley be appointed as Vice Chair of the AGMA Statutory Functions Committee for 2020/21.

**SFC/2/20 APOLOGIES**

Apologies for absence were received from Councillors Paul Prescott (Wigan), Keith Cunliffe (Wigan), David Jones (Bury), Michael Smith (Tameside) the following Officers, Emma Varnam (Tameside), Mark Duncan (Manchester). Sue Parkinson (Manchester) and Zoe Williams (Manchester).

**SFC/3/20 MEMBERSHIP OF THE AGMA STATUTORY FUNCTIONS COMMITTEE 2020/21**

The 2020/21 Membership of the Committee, as detailed in the agenda pack, that was agreed at the Joint GMCA and AGMA Executive Board on 26 June 2020, detailed below, was noted.

	<b>Portfolio Leader</b>	<b>Portfolio Chief Executive</b>
	Councillor David Greenhalgh (Bolton)	Alison McKenzie-Folan (Wigan)
<b>District</b>	<b>Member</b>	<b>Substitute Member</b>
<b>Bolton</b>	Hilary Fairclough (Con)	Stuart Haslam (Con)
<b>Bury</b>	Jane Black (Lab)	David Jones (Lab)
<b>Manchester</b>	Bernard Stone (Lab)	To be confirmed
<b>Oldham</b>	Norman Briggs (Lab)	Mohammed Alyas (Lab)
<b>Rochdale</b>	Janet Emsley (Lab)	Susan Smith (Lab)
<b>Salford</b>	Stephen Coen (Lab)	David Lancaster (Lab)
<b>Stockport</b>	Kate Butler (Lab)	Tom McGee (Lab)
<b>Tameside</b>	Leanne Feeley (Lab)	Mike Smith (Lab)
<b>Trafford</b>	Liz Patel (Lab)	Mike Freeman (Lab)
<b>Wigan</b>	Paul Prescott (Lab)	Bill Clarke (Lab)

**RESOLVED/-**

That the Membership for the 2020/21 Municipal Year be noted.

**SFC/4/20 CHAIR'S ANNOUNCEMENT AND URGENT BUSINESS**

There were no Chair's announcements or urgent business.

**SFC/5/20 MEMBER'S CODE OF CONDUCT AND ANNUAL DECLARATION FORM**

Members were reminded of their obligations under the GMCA Members Code of Conduct and to complete an annual declaration of interest form which would be published on the GMCA website.

**RESOLVED/-**

That Members complete an annual declaration of interest form and return it to the Governance and Scrutiny Team for publication on the GMCA website.

**SFC/6/20 TO NOTE THE COMMITTEE'S TERMS OF REFERENCE**

**RESOLVED/-**

That the Committee noted its Terms of Reference for the 2020/21 Municipal Year.

**SFC/7/20 TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON  
18 SEPTEMBER 2019**

**RESOLVED/-**

That the Committee approved the minutes of the last meeting held on 18 September 2019 as an accurate record.

**SFC/8/20 MANCHESTER ARCHIVES & LOCAL STUDIES PARTNERSHIP**

A report was presented updating Members on the progress of Archives+ and the Greater Manchester Archives and Local Studies Partnership (GMALSP) since September 2019.

Over 2 million people visited Manchester Central Library in 2019, making it the most public visited library in the country. On 23<sup>rd</sup> March the library closed due to the Covid-19 Pandemic. All GMALSP archives services also closed in March 2020. Some have reopened, with others having plans to reopen at various points over the next couple of months. Even though services were physically closed, Archives+ and GMALSP continued to operate, offering a virtual enquiry service.

Archives+ within Manchester Central Library reopened to the public on 20<sup>th</sup> August 2020, in a Covid safe way to ensure safety for staff and visitors, and received 365 visitors on that day alone. Each authority is reopening its own services in a timetable that suits the local needs of their authority. GMCRO have provided advice and guidance to GMALSP members including advice on quarantining and conservation from the Conservation Officer.

In January 2020, a workshop was held with all Greater Manchester Authorities to decide on the priorities for the 2020-23 GMALSP Plan. A summary of the priorities agreed at this workshop, plus the priority for Archives+ and our post-Covid recovery priorities, are detailed in section 4.1 of the report.

The Manchester Jewish Museum currently have space within the library but are relocating back to their refurbished museum in Spring 2021, this will leave space available for other cultural organisations, any suggestions on suitable organisations are welcomed.

Members requested that a visit to the Archives would be appreciated, once Covid restrictions are lifted.

It was noted that each Greater Manchester Local Authority has their own archive collections which are available to the public, a high percentage are also digitally available as are the archive collections held at Manchester Central Library.

**RESOLVED/-**

1. The Committee noted the progress of Archives+ and the Greater Manchester Archives and Local Studies Partnership.
2. That details of partners/organisations be circulated to Members.
3. That any suggested organisations to fill the vacant area in Manchester Central Library from Spring 2020 be shared with the Cultural, Library and Archive's officers at Manchester City Council.
4. That a visit to the Archives at Manchester Central Library be arranged once restrictions allow.

**SFC/9/20      CLOSURE OF AGMA S48 GRANTS**

Members considered a report that informed the Committee of the closure of the AGMA run Section 48 Grants Fund, in line with the legislative requirements concerning closure of the scheme as of 1 April 2019.

**RESOLVED/-**

The Committee agreed to the closure of the AGMA run Section 48 Grants Fund as of 1 April 2019.

**SFC/10/20      DATES AND TIMES OF FUTURE MEETINGS**

That meetings be organised in accordance with the Committee's Terms of Reference (at least twice a year) and circulated to Members.

**RESOLVED/-**

That dates and times be circulated to Members.

